

EATING DISORDER COALITION OF IOWA (EDCI)
BOARD OF DIRECTORS MEETING MINUTES

May 7, 2021 at 6:15AM CST/ Zoom

Present: Melissa Arnold, Amy Crane, Tanya Hargrave-Klein, Suzanne Hull, Michelle Kellar, Lynn Moore, Holly Paulsen, Kristy Rieken, Sara Schwatken, Kathryn Wierda

Item 1: President Report (Kristy Rieken):

- Meeting was called to order at 6:15am.
- Quorum established.
- NEDC membership: Kristy made a motion for EDCI to join NEDC at the \$500 membership level. Kathryn seconded the motion.
 - Discussion: EDCI paid \$500 membership dues in 2019 but not in 2020. This organization supports EDCI mission at the federal advocacy level.
 - Motion approved.
- The Executive Board is working to update the Bylaws. Kristy will be sending these to the attorney this week for legal review. The goal is to present at the June meeting for Board approval.

Item 2: Executive Director Report (Suzanne Hull)

- Executive Director April report submitted.
- May merchandise pop-up market – Please share with social media contacts.
- Social media – Suzanne encouraged Board members to engage with EDCI social media content to widen the reach of this content.
- Website support requests – Sara placed filter for requests so that Amy can better direct requests to appropriate contacts. Suzanne suggested that Amy add a response deadline so that she better track completion of each support request follow-up.

Item 3: Treasurer Report (Amy Crane)

- Liability and D & O insurance has been updated. Suzanne requested copy of placed insurance from Amy.
- Amy motioned to secure a storage unit in Pleasant Hills at All-Seasons Storage. Lynn seconded the motion.
 - Discussion: Significant cost savings if change facilities and the location is closer to Executive Director's office. Lynn, Michelle, and Amy agreed to move contents to new unit.
 - Motion approved unanimously.
- Four Oaks Speaker Request
 - Requested a speaker to present childhood feeding information to foster parents.
 - Amy contacted a physician specializing in this area and she has offered to present a session for a fee of \$200. She suggested that EDCI could sponsor the session for Four Oaks.
 - Sara inquired about whether or not recording of the session would be permitted so that it could be used later by EDCI. Holly asked if EDCI would be permitted to invite other caregivers to the session to expand the reach of the session.
 - Amy will follow-up with Four Oaks and the speaker.

- Item 4: **Secretary Report (Tanya Hargrave-Klein)**
- Tanya motioned to approve the April Board meeting minutes. Amy Crane seconded the motion. Motion approved.
- Item 5: **Work Session vs Committee Meeting (Kristy Rieken)**
- Discussion
 - Noted that many had several committee meetings in the first month which increased time commitment compared to work session.
 - The expectation going forward is that each Board member will service on at least one committee. This should be reflected and outlined for new Board members.
 - Sara shared that she believes this year includes a lot of extra work to streamline processes so that there would be less work/time required in the future.
- Item 6: **Retreat (Kristy Rieken)**
- To be held on Saturday, June 12th at Stony Point resort.
 - Michelle Kellar to confirm plans with the facility.
 - Kristy to set agenda.
 - Kristy and Lynn to plan activities for the event.
- Item 7: **June CE Lunch Event (Amy Crane)**
- 40 are pre-registered for the event; goal is 100 attendees.
 - Topic is ARFID.
- Item 8: **New Board of Directors**
- Applications are due May 14th
 - Kristy to find the list of interview questions used in the past.
 - Nomination of new officers will take place at the retreat. Amy has agreed to continue as Treasurer. A google poll will be distributed to gauge interest in running for an officer position.
- Item 9: **Adjourn**
- Lynn Moore made a motion to adjourn the meeting. Kathryn Wierda seconded the motion. Motion approved.
 - Meeting adjourned at 7:29 am.